

Back To School – 2025 Booklist Orders – COS Parent Portal

1. Visit parent.cos.net.au
2. Enter login details as per below – note for successful login the password must be typed and not “copy & paste”.

Welcome to the COS Parent Portal

To login, please use the details provided to you by your school. You will be taken directly to your school's packs where you will be able to place an order for your child's specific pack/s.

We're here to help you get your child ready for school. Please enter the username and password you received from your school.

Sign in

aspleystate@cos.net.au

BTSparents-2025

Sign in

Delivery Promise based on Order Date

- Ordered before 9th December 2024 = Delivered prior to 24th December 2024
- Ordered before 5th January 2025 = Delivered prior to 25th January 2025
- Ordered after 5th January 2025 = No guaranteed delivery prior to school starts



For more information, please visit our Parent Portal FAQs page:

For quick and easy to follow instructions check out our Parent Portal How-to Video

3. Select the relevant Booklist for your Student/s in 2025.



ASPLEY STATE SCHOOL - BTS PARENT PORTAL

Please select from the following

Year 1 (Deliver to Parents)	Year 2 (Deliver to Parents)	Year 3 (Deliver to Parents)
Year 4 (Deliver to Parents)	Year 5 (Deliver to Parents)	Year 6 (Deliver to Parents)

4. Check and Edit Booklist Items as needed for your family. Ensure to check for any carry over items that might need replacing from previous years.

5. Enter your Student's Full Name and click "Add to Cart" or "Add & Order Another Pack" if needing to place multiple 2025 Booklist orders.

Your Pack needs the Students Full Name

Students Full Name

Pack Price **\$146.60**

Total **\$146.60**
(inc. GST)

[Add to Cart](#)

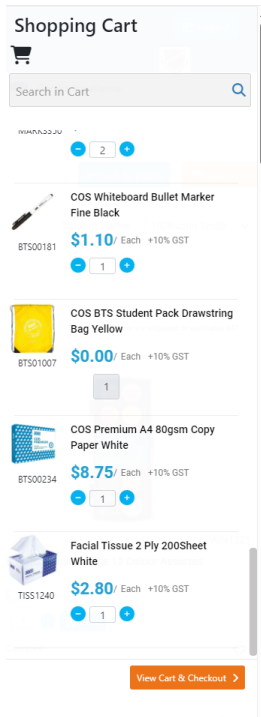
[Add & Order Another Pack](#)

[Return to Packs](#)

6. Review Items in your cart by clicking the Cart icon in the top right corner.



7. Here is where you need to adjust quantities or remove items if required. If the order is correct click "View Cart & Checkout" at the bottom of the Shopping Cart pop-out.



- You will be able to complete a final review of your cart here before checking out. Year levels and Student Names will be listed at the top of each 2025 Booklist Pack. To finalise your order click “Check out”

Shopping Cart

Delete cart
+ Order Another Pack
Check out

Year 2 John Smith
-

Delivered to Student

My Mini Music Book 2 9780994493958

at \$10.75 / Each

\$10.75

Pack Name	Year 2
Reference	John Smith
Pack Total	\$146.60
You pay	\$146.60
Check out	
+ Order Another Pack	

- Complete the required information for your delivery contact and address. You are able to note delivery instructions such as “leave at front door” and choose to receive email updates for your order. Note: The school address cannot be used as the delivery address.

Delivery Contact

First Name

Last Name

Email Address

Delivery Address

Your Delivery Address

Street Address

Floor, Suite, Unit, Level

Suburb

State

Postcode

Driver Instructions

Leave at front door

Keep me updated

Email notifications for order tracking, proof of delivery, and soft copy of the delivery docket/invoice should be sent to the following email(s):

Proceed

- Complete payment via your preferred method from the available options.
- Relax and wait for your order to be delivered.
- Label all items ready for 2025!