



Drop & Go Zone - Horn Rd

How to Use the Zone – Safety First

Your two minute Drop and Go (D&G) zone allows for a quick drop off or pick up of children during the congested school peak period.

The Drop and Go zone should operate like a taxi rank with drivers slowly moving along the loading zone to drop or pick up students when they reach the D&G Zone.

Children or visitors should ONLY be collected or dropped off from the footpath along the Maundrell Tce **side** of the car park and students should only enter and exit cars from the left hand door.

Only 4 cars are allowed to wait in the D&G Zone. Parents are not to leave their car or to waste any time in the D&G Zone.

Use a Family Name Card to identify to the Teacher on Duty who you are picking up.

RESPECT THE TIMING

Students are supervised until 3.15pm

- Do not stop for over 2 minutes.
- Do not stop in the zone before 3:05pm.

Drop Off - Morning

- Have your children ready to exit vehicle.
- Move to the front of the queue
- Only use footpath area to drop off children.

Pick Up - Afternoon

- Plan your arrival time and pick up after 3.05 pm.
- Use a name card on your window screen to identify your child.
- If your child isn't waiting – you will have to move out of the zone and drive the block.
- Only use the footpath area to pick up children.

TEACHER ON DUTY

Only one teacher is on duty so please be patient and courteous. Students will be asked to be seated if they are waiting to be picked up. Using the name cards, the teacher will be able to know if your child is ready or not before you get to the second corner. If the student is not ready, the teacher will wave you on out of the zone. Anyone wishing to assist in the management of the Drop and Go Zone should notify the office.

PARKING BAYS

All parking bays near the hall are open for all, but we ask parents to only enter the car park from the hall entrance and please do not park in disabled spaces unless you have a permit.

Pedestrians please use the footpath on the Maundrell Tce side of the parking bays - please do not walk through the car park.

Please follow all **Road Rules** around the school area.

Do not cross double lines, do not park on yellow lined areas, Do not U-turn on the top of the hill, and most of all, observe the speed limits.

Please Note: All other 2 min loading zones are to be respected in the same way. (Maundrell Tce near Bus stop)

Things to Remember



- ✓ Children to sit and wait with teacher.
- ✓ No parking in Drop & Go Zone before 3.05pm.
- ✓ Make pickup time after 3:05 pm to give time for children to arrive.
- ✓ Show your name card on the windscreen.
- ✓ Only drop off or pick up on the footpath along the Maundrell Tce side of the car park
- ✓ Pull forward as far as you can go before you drop off or pick up.
- ✓ Have your children ready to go when dropping off
- ✓ Follow all Road Rules around the school.

**Reinforce Rules and procedures
with your children!
Be Ready, Be Safe!**

NAME CARDS ON WINDOW SCREENS

All cars picking up children are asked to have a card with their family name written on it, big enough to be seen by teachers on duty.

Display an A4 size card on the front left hand side of the windscreen or use our template for a Windscreen visor size and flip your visor when entering the area. (Template Link)

Laminated Cards are available for purchase \$1. Please ensure Grandparents have a card or you can even use a CARPOOL nickname and make it a little fun.

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