Role Description Team Leader

The specific focus of the Team Leader role is the leadership and coordination of one of three school sectors – Prep-2, Years 3/4 and Years 5/6.

Responsibilities

The Team Leader will:

- Play a vital role in improving continuity and consistency of teaching practice across year levels for the purpose of improving the educational outcomes of students.
- Be an advocate for the “Aspley Way” as outlined in school policy documents such as the Aspley Explicit Improvement Agenda, Pedagogical Framework and School Assessment Plan.
- Play a vital role enacting the school’s explicit improvement agenda.
- Contribute towards improved communication between year levels.
- Nurture positive relationships between students, teachers and stakeholders.
- Oversee and ensure the timely completion of their sector’s responsibilities.

The Team Leader is under the direction of the Head of Curriculum and is accountable to both the HOC and the designated school Deputy as delegated by the Principal.

Team Leader role

The Team Leader will have responsibility for the following activities:

- Meet with the Year level Coordinators in their sector with the purpose of establishing consistency and continuity of curriculum and pedagogy across the school.
- Lead sector meetings.
- Meet with the Admin leadership team which may include any of the following: HOC, Master Teacher, HOSE, Deputy and/or Principal.
- Coordinate the timely completion of required sector tasks.
- Attend SMG meetings.
- Attend LCC meetings.
- Coordinate sector specific activities.

Support

The following support will be provided to teachers who undertake the Team Leader role:

- Two full days release from class duties per term. The agenda for these days could cover a range of activities, including but not exclusive to the ones listed below:
  - Working collaboratively with the school leadership team. This may include Team Leaders, HOC, Master teacher, Deputies and Principal depending upon the agenda.
  - Working collaboratively with Year Level Coordinators.
  - Professional development activities, and/or
  - Completing sector tasks.