Aspley State School
Parents & Citizens Association
MINUTES
General Meeting Tuesday 19th August 2014, 7:00 pm

Opening and Welcome: Meeting Opened at 7:04pm

Present:
Executive: Anthony Jones (President), Victoria Edwards (Vice-President), Danny Power (Treasurer), Alan Smith (Secretary)

Sub Committees: Warwick Trafford (Swimming Committee)

Principal & Deputy: Andrew Duncan, Brendan Smith,

Parent Body: Rowan Alick, Debbie Brown, Alex Dixon, Dianne Groenhuijzen, Carolynne Hassall, Cindy Hill, Rodney Lapworth, Elissa Molloy, Jodie Parke, June Reynolds, Craig Spink, Teresa Steele

Apologies: Tracy Davis MP, Norm Wyndham (Councillor for McDowall), Margaret McKinnon, Keryn Binney, Lucy Gazenbeek, Janelle Lee, Robyn Priddey, Sharon Rodgers

Previous Minutes: Accepted and to be placed on to the web site.

Moved: Alan Smith Seconded: Andrew Duncan

Business arising from previous minutes: None

Correspondence: Inward: Various funding raising correspondence

Outward: None

Treasurers Report:

Current Position
- Cash at Bank $122,000 (as at July)
  - $37,765 in payments due to school this week:
    - Spooktacular proceeds ($16,765)
    - Donation as per annual plan ($20,000)
    - Music night ($1,000)
  - The P&C aims to keep an appropriate amount in cash to act as security for school emergency expenditure
  - Expected cash flow so far on track this year
  - Expected operating surplus for 2014
  - Key cash inflows:
    - Assets (Hall, Pool)
    - Tuck shop & Uniform Shop
    - Fundraising
- Major payments during 2014
  - $65,000 donation to the school over the course of the year
- $20,000 paid may
- $20,000 will be paid this week
  - Donation to the school for new pool blanket and motor
  - The P&C’s ability for further donations will be assessed during the year

Moved: Rodney Lapworth
Seconded: June Reynolds

Principal’s Report:

1. NAPLAN 2014

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- Teaching staff are reviewing the individual student progression to celebrate those who have progressed and investigate those who have not achieved expected progression to look at how to assist those students. The results for the school have improved and the teaching staff are pleased with the progression of the students.

2. 2013 School Annual Report
The 2013 School Annual Report was released on 30 June 2014 on the school website. A copy provided to the P&C.

3. Great Results Update
- Numeracy specialist support – Paul Clark (Focused on Year 4&2)
- Resources – PAT electronic testing 4 X tests. Pat Science being undertaken now with Maths and Reading in term 4.
- PD for staff – Broadbeach Study Tour, Melbourne Study Tour and iPad National Conference.
- Full time teacher aides in Prep continued
- Further increase to teacher aide time to main school. Each year level has dedicated teacher aide.

4. Spooktacular and Fun Run
- Raised over $16000
- Air-conditioning installed to Prep M, Prep A, All 4 rooms in upper D block
- Numberfact athon current underway. Hoping to raise more funds towards air-conditioning remaining classrooms.
- All of B block and lower D block to go.

5. School Council
- Congratulations to parent and staff nominees on the council.
First meeting will be held on 2 September.
Main agenda items for the council:
- Voting for the chair position
- Current strategic plan update
- Working as a council
- Future meeting dates and times

6. Term Calendar
A copy was handed to the P&C and a copy will be placed on the School website and attached to the School newsletter.

Endorsement required for all extracurricular activities sought.

7. Term 4 – Paying for extracurricular activities
Aim: that account statements will come home in late three will all extracurricular activities for term 4.

Parents will be able to pay the entire term's activities in one payment.

8. Holt Fitness Partnership
Holt Gym has opened in the Hall.
Mon – Fri 6am – 7:30pm
Sat 7am – 12pm

9. Leadership and camps programmes
The strategic management group (SMG) are currently working on updating the camps and leadership programs for 2015.

Thanks to the parents who attended the community coffee for valuable input into the creation of these programs.

10. Melbourne Study Tour and National iPad Conference
Greg Thomas, Andrew Duncan, Christine Antoni, Sonia Vener and Paul Robinson attended the National iPad conference last week in Melbourne.

We also took the opportunity to visit Silverton Public School, a school visited by thousands of educators worldwide to see both their classroom and curriculum programs as well as learn more about the Victorian Governance Model.

11. iPad Classes 2015
Greg Thomas is currently leading the 6 month review of the Aspley State School iPad Class Pilot.

Thanks to the staff, parents and students who have provided feedback.

This review will inform the future direction for the pilot.

We are planning for an extension of the program in 2015 to include the new year 4 cohort and possible extension of the year 5&6 programs.
More information will come out to parents of year 3-6 before the end of term.

12. Prep 2015
All current enrolments have been interviewed.

126 enrolments.

Relocatable prep building will be removed over Christmas and there will be no additional building.

I am working with the prep teachers to discuss our options should we have 5 classes for 2015.

13. Top Oval Upgrade
- New seating and concreting starting as early as next week.
- Implications for 3-7 eating and play areas.

14. Education Accord
- Thanks to June and Carolynne for attending the Aspley forum for the Education Accord.
- Carolynne will join me during the September holidays to attend the State-wide forum for the Education Accord.

15. Trivia Night
- Thank you to all involved in organising the trivia night last Saturday.
- My apologies for not being able to attend.

Moved: Dianne Groenhuijzen  Seconded: Alan Smith

President’s Report:

1. Business Services
- In late April we advertised for casual positions to support Karyn in the tuck shop and Aspley Shop
  - Advertised in the public domain on Seek
  - 124 applications were received
  - A short-list of 8 people were selected
  - Appointed three personnel
- Reviewed employment contracts

It was noted that record orders were taken Friday last numbering 108 in total.

2. Aspley Shop Review
- A review of the Aspley Shop operations has been conducted
- Main concern centered around stock control and ordering
  - Too many product lines
  - Too many suppliers with crossover
- Outcome
  - Appoint preferred suppliers for a 2-year period and then review
  - Implement stock control software/hardware
  - Implement ordering/supplier processes to minimise risk
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• New ideas
  ➢ New parent prep pack

3. Aspley Shop
  • Formal Uniform
    ➢ School confirms it is the preferred uniform
    ➢ Confusion amongst parents as to what is expected
    ➢ School is producing a guidebook
    ➢ Major inhibitor has been cost differential (Formal vs Polo)
  • Solution
    ➢ Formal shirts selling price will be reduced to a new price of $26
    ➢ Favourable terms agreed with suppliers given large holding stock
  • Other
    ➢ Pleated vs straight skorts
    ➢ Bags (library/music/homework)

Discussion was held in regards to product and what would be appropriate, for example, Andrew Duncan will ask the Teachers their view on the provision and use of chair bags.

The P&C needs numbers for the pre-order of football socks and will request through newsletter.

4. Other
  • Attended the Swim Club AGM
    ➢ New committee to be ratified
  • Operations manual is being put together for the P&C executive
    ➢ Thank you to Danny and Victoria for their efforts to date
    ➢ Will assist future P&C executives and control risk
  • Independent school council elections

  Moved: Cindy Hill  Seconded: Andrew Duncan

Subcommittee Reports:

Business Services:

No report.

Building and Maintenance:

No report.

Spirit Committee:

• This past weekend we held the Aspley State School Trivia Night. It was a great night had by all. We reached our target of 10 tables attending. Some contestants dress up others dressed their tables instead. A great effort by everyone.
• Thanks must go to Mark from The Aspley Hornets who donated his time and experience as a Trivia Night host. He did an amazing job and we appreciate the time is gave to our school event.
• Support from local business was greatly appreciated again for raffle prizes. Prizes where donated from The Aspley Hotel, Matthew Thomas, The Cheesecake Shop, The Good Guys, Hogs Breath Cafe, Holt Gym and Rode Road Pharmacy. Many Aspley State School families
also donated items to make fabulous raffle prizes. Without your support we would not have
had over 60 prizes to raffle off.

- Thank you to everyone who assisted in any way. Your support to the Aspley State School P & C is greatly appreciated.
- Unfortunately this year the Christmas Craft Markets will not be held. The two wonderful
parents who usually co-ordinate the event are unable to this year and no one else have
offered to assist. A message will be sent out via the School Newsletter advising all families.
- Discussion was held in regards to running another movie nite – resolved to hold over to next
year.

Swimming Club:
- Supplied the 2014/2015 report and budget to the P&C Treasurer.
- Fees set at $60 for the first child, $50 for the second child and $30 for every other child.

Moved: Rodney Lapworth Seconded: Andrew Duncan

Motions
on Notice: Motion to move the acceptance of the Term 3 Calendar – motion carried.

Registration
Of New
Members: Nominations were read out and approved.

General
Business:
- Active School Travel Report
  Currently 55% of students actively travelling to school via foot, bike or carpool, and
  creation of activities on Tuesday mornings allows less traffic around the school.
  Looking at doing the same for the afternoons.

  We are thankful for the new crossing on Maundrell Tce though there are still a
  number of the school community crossing the road between the traffic lights and the
  new crossing which may require a safety notice from the school administration on the
  website and newsletter.

  Approached a number of companies in the local area for sponsorship with the result
  we are receiving vouchers and passes.

  Chermside Aquatic Centre – Passes
  Addiction Fitness Stafford – 3 day passes for adults and free squash for children after
  school.
  Holt Fitness would like to arrange something with the school for AST.
  No Dirt – dancing Tuesday and Thursday mornings.
  Relax yoga – Tes steele.
  Still a lot of free prizes from BCC in the school storeroom.

  September – Car Free Day on 16th September (22nd September is official day) –
  looking at a free dress day and raise money or teaming up with another event.

  October – Scooter month (might include Bike Month) – Leah Lane from Ride2School
  Qld to address students at Assembly. Ride2 School is another active school Travel
  initiative from Victoria and they are offering to sponsor schools that are coming out of
the 3 year BCC AST programme. We provide statistics monthly to them for a chance to win money for school items.

There is a Rid 2 Work day coming up – Ride your children to school then Ride 2 Work – Wednesday 15th October is the date. Register on www.bicyclenetwork.com.au

November – Melbourne Cup day – to include walking, riding you bike/horse, carpool your jockeys to school for this event.

• Discussion was held around the School’s 125 celebration year and open to suggestions on how to celebrate this event.

Date of next Meeting: Tuesday, 21st October 2014
Closure: 9:12pm