**Aspley State School P&C Minutes 19th November 2013**

Opened 1906 hours

**Attendees:** -

Present Executive: - Anthony Jones, Danny Power, Victoria Edwards

Sub Committees: - Warren Trafford

Staff: - Andrew Duncan, Dianne Groehuijzen, Brendan Smith

Parent Body: - Teresa Steele, Sharon Rodgers, June Reynolds, Craig Spink, Cindy Hill, Debbie Brown

Apologies: - Marg McKinnon, Sharon Islen-Shae, Janelle Lee, Rodney Lapworth, Alan Smith, Nicole Walters, Keryn Binney

**Previous Minutes:** -

Amendments to the minutes –

Page 9 – Please add in the need to expand the agenda prior to the meeting to identify specific topics that may be of interest to the parent body or wider community

Page 6 – section re the naplan should be another dot point not running into the next one.

**Moved:** - June Reynolds  
**Seconded:** - Debbie Brown

**Business Arising:** -

Nil

**Correspondence:** -

Nil from the president

Normal fund raising information sent through to the secretary

**Treasures Report:** -

As per slides

(check slide re the current financial position – did show an ‘x’ in the presentation and should have read $105000 in the bank

**Moved:** - Cindy Hill  
**Seconded:** - Debbie Brown

**Principals Report:** -

As per the slides
Student Resource Scheme financials – Andrew Duncan handed the Statement of Income and Expenditure to Danny Power as required

The use of the money included C2C and text book resources

A question was raised whether it would be of use to add a rheem of photocopy paper to everyone’s book lists however on discussion it appears that often people will purchase low quality paper and this ends up with more wasted than not.

CEP – currently looking into whether it is worth the effort for the amount of money that is received. May be worth scrapping it and looking into a couple of events like a P-3 fun run fundraiser and then a number factathon fundraiser for 4-7 and then the funds raised from this would purchase the items that were intended to be purchased from the CEP money.

Further discussion re the CEP and potential replacement at the AGM.

Thank you to the P&C slide – a great year academically this year (the best since AD commenced)

Holiday Maintenance slide – as soon as school finishes a lot of works being attended

IPS update as per the slide – further information will be provided through the newsletter

   More information should be available following a couple of meetings – the BNE meeting and the 2014 IPS meeting in Mary Street on the 03/12/2013.

   The board will need to be set up within the first 12 months. The Principal and the President of the P&C are automatically on the board and then the establishment of the board will follow.

2014 Slide – as per the slides

   Currently working on the staff numbers and class numbers.

   There will be a couple of composite classes definitely a 4/5 and then at this stage either a ½ or a 6/7

Questions following the principal’s report: -

(01) Uniform Policy – Are there any rules etc re which shirt should be worn on which days?
   There is no enforcement re the need to wear the formal uniform at all times except sports days instead, students are encouraged to wear formal uniform on assembly days, for special excursions and for photos. The new dress code should make this a little clearer.

(02) Hat Policy 2014 – A class was on the tennis courts at about 1015 this am and none of the students nor the teacher was wearing their hat. Is this normal and could it be reiterated re the need for all to wear the hats in this climate
   a. Andrew Duncan said that this was very unusual but agreed to raise this in the staff newsletter and remind them to make sure hats are worn. It was also requested that he ask the teachers to remind children to apply sunscreen prior to breaks.

Moved: - June Reynolds    Seconded: - Debbie Brown
Presidents Report: -

As per the slides

Coordinator Slide – Question raised whether there was the ability for extended hours on a couple of days prior to the end of the semester so that people have an opportunity to get to the uniform shop prior to work

It was also mentioned that the 2014 times were uploaded onto the website last night. (Monday 18th November 2013)

Another question was raised in relation to the possibility of the uniforms that are ordered through the flexi schools site being delivered to the classroom as you already put the class the child attends into the booking. Or whether the items could be put into the pigeon holes (similar to the book club) or whether children could possibly pick the items up.

Financial Expenditure Slide: - discussion re the items that were included

Business plan for Farmers Market Slide: - a business plan was received in relation to having a farmers market held at the school. A request was made to allow further due diligence to be done in relation to the proposal and further information to be fed back to the P&C at the next meeting.

Moved: - Debbie Brown          Seconded: - June Reynolds

Subcommittees Reports: -

(01) Building and Maintenance – as per Rodneys report
    a. There is one table missing from the ones the P&C purchased – if anyone is aware of where it is please let Rodney know
    b. Suggestion from some of the prep parents re getting together this sat or next Saturday to do a quick clean up again and weed etc around the prep area prior to the prep open day – asked to contact Damien Fields

(02) Spirit Committee – as per Nicole’s report

(03) Swim Club – as per Warrend report
    a. More than 100 members
    b. Friday nights generally going from 630pm – 830pm
    c. Meets occurring with representatives from Aspley
    d. Hosting a couple of friendly meets next year – fantastic for the members to gain experience racing against others than solely racing against their own personal bests

(04) Business Services – Nil update

Moved: - Cindy Hill          Seconded: - Teresa Steele

General Business: -

Tabled Swim Solutions report was received by AD. He will draft a response.
Question raised re any update re the car park – no further correspondence has been received however it does need to be completed prior to June 30 2014.

Question re Reader Resources – preps do not have a lot

Brendan Smith gave an update re the review that he is currently involved in re the reading program. The focus is on the resources in the junior school and looking at purchasing approximately $2000 worth of resources in the near future. There is a focus on the teaching reading throughout the school and that if readers are sent home and not being returned then the teachers writing formally to the parents.

Brendan explained that they are looking at obtaining 8 copies of each book in a classroom and providing all levels of books including extension readers.

The school also does have a subscription to sunshine online. (may need a little further explanation re this is included)

Anthony Jones thanked everyone for their assistance and support throughout the year for the P&C and the P&C executive. It has been a very successful year. Hoping next year is even more successful.

AGM will be held on the 18th February commencing at 1900 hours (7pm). At the AGM the dates for future meetings will be set.

Closed at 2025.