Aspley State School
Parents & Citizens Association
MINUTES
General Meeting Tuesday 16 \textsuperscript{th} April 2013, 7:00 pm

Opening and Welcome: Meeting Opened at 7:02pm

Present:
Executive: Anthony Jones (President), Danny Power (Treasurer), Alan Smith (Secretary)
Sub Committees: Warwick Trafford (Swimming Committee), Rodney Lapworth (Building and Maintenance)
Staff: Andrew Duncan
Parent Body: Cindy Hill, Debbie Brown, Victoria Edwards, Teresa Steele
Apologies: Tracy Davis MP, Norm Wyndham (Councillor for McDowall), Margaret McKinnon, Keryn Binney, Tony & Janelle Lee, Nicole Walters, Russell Steele

Previous Minutes: Accepted and to be placed on to the web site.

Moved: Rodney Lapworth Seconded: Cindy Hill

Business arising from previous minutes: None

Correspondence:
\begin{itemize}
  \item Inward: P&C Queensland forward a P&C Executive Guide
  \item Various funding raising correspondence
\end{itemize}

Outward: None

Treasurers Report:

Current Position

There has been no unexpected movement in financial position since the beginning of the calendar year:

\begin{itemize}
  \item Cash on hand has reduced from $108,000 to $99,000 primarily due to the required purchase of stock for the uniform shop for the start of the new school year, insurance premiums and ‘major projects’
  \item There is not expected to be any more major uniform purchases this year
  \item Classroom Enhancement Program will commence soon
\end{itemize}

We will be working to complete a budget for the year over the coming month.

Issues to Discuss

1. Treasurer Position and Duties:

   Continuation of previous proposal to pass some of the accounting responsibility to the P & C coordinators and have the Treasurer act in more of a supervisory role.
2. **Tuckshop/Bookshop:**

   There is a very large stock balance for uniforms. Propose helping Bonnie with working out some kind of appropriate ‘rule book’ for purchasing based on expected sales and required sales quantities.

3. **Budget:**

   Commence budget of expected cashflows over the coming month for presentation at next P&C meeting.

   **Moved:** Rodney Lapworth  
   **Seconded:** Debbie Brown

**Principal’s Report:**

1. **Welcome**
   - Michael Daly – Year 2M, 2HL and 1I
   - Lisa Oliver – 1P

2. **Term Calendar**
   The Term calendar can be found on the following link -  
   ../Desktop/2013 Term 2 Calendar A4.pdf

3. **Newsletter**
   - We will be changing to Australian Newsletter services for the management of the newsletter hopefully from next week
   - Training is arranged for tomorrow for relevant staff and key representatives
   - No action required from current subscribers

4. **Playgrounds**
   - New playgrounds installed to early years and ECDP over break. Little bit of work still to be done in EYP
   - More soft fall coming for prep playground behind M block.
   - Sandpit and dirt pit restocked
   - Garden edges installed
   - Garden removed from Horn Road admin entrance

5. **ANZAC Day Service**
   - Assembly 2pm on 24 April
   - All welcome

6. **Pedagogical Framework and Community Framework**
   - The Pedagogical framework and Community framework can be found on the following links:  
     ../Desktop/pedagogical-framework.pdf  
     ../Desktop/parent-community-engagement-framework.pdf
   - Aspley staff will be working on contextualising these documents for the remainder of 2013

7. **Independent Public Schools**
   - Major agenda items for school based governance structure this term
   - We will investigate positives and potential lesser strengths of this program before committing
8. **Great Teachers = Great Results**
   - Watch this space on this one

   Andrew advised that there would be further development of this concept.

9. **Naplan**
   - Classes are undertaking final preparations for NAPLAN
   - Major work this year on writing and understanding criteria
   - Every 4-7 child who sat previous Naplan test has reflection sheet based on previous performance. Other students have set their own goals based discussion with their class teacher

10. **2014 Year 6 to High School**
    - School governance structures will progress preliminary plan this term
    - Consultation with parents at next P&C as well as through community coffee

11. **Reading and Writing Goals**

   ![Diagram of reading and writing goals]

   **Moved:** Rodney Lapworth  
   **Seconded:** Warwick Trafford
President’s Report:

Key issues for discussion:
1. Insurance – Personal Injury and Property
   The P&C will investigate the extension of the current insurance policy to cover personal injury which may occur at the School or Swimming Club meets.

2. Blackspot Accident – update and proposed letter to State Member
   A letter will be sent to Tracey Davis MP in regards to the current black spot on Maundrell Terrace where the children cross the road to get to the School.

3. Independent Public Schools – investigations underway
4. CEP – proposal to send out towards end of April 2013
5. P & C Co-ordinators – further meeting to enhance current structures

Moved: Rodney Lapworth   Seconded: Victoria Edwards

Subcommittee Reports:

Business Services:

No report.

Building and Maintenance:

Damian Field has agreed to assist with the planning and running of working bees.

Activities since last meeting:
- Cleaned out the pool canteen storage shed and installed holding rack for new P&C tables.
- Quote for replacement sign in drop off car park of $209 tabled and approved.

Working Bees:
- T2 – Sunday 16 June 2013 – general tidy-up of the School grounds
- T3 – TBA
- T4 – TBA

Projects in the pipeline:
- Location for the commemorative pavers to be decided and actioned.
- Repair paling fence and mesh fence at the junior oval.
- Extend tractor shed to house high jump mats etc. to enable disposal of shipping container.
- Install light switch in the nominations room at the swimming pool to assist the Swimming Club in accessing the lighting for that room.
- Tidy up/clean out new storage shed at netball courts to enable access and better use of shed.

Moved: Andrew Duncan   Seconded: Cindy Hill

Spirit Committee:

- Disco to be held on Friday 10 May 2013 commencing at 6:00pm

Swimming Club:

The Club held its Championships on 22nd and 24th March 2013 and we all witnessed some exciting racing. We had just over 100 swimmers compete at this event.
Mr Gary Shepherdson from Swimming Queensland attended and acted as referee for the meet.

The new PA system was up and working and our new display board also arrived to add to the excitement of the Championships. We thank the P&C for assisting with the funding of this equipment.

Over the course of the season we have had many volunteers do an outstanding job and we thank them for their efforts.

We have had an ongoing sale of our swimwear as we try to reduce the number of lines that we carry. We have donated some female swimwear to some of the local retirement homes to assist them in any fitness programs they run.

Our trophy and presentation evening is being held on Saturday 27th April 2013 with approximately 240 attending. This is up from the 130 who attended last year’s evening.

The Australian Age Championships were held in Adelaide last week and whilst none of our current swimmers competed we are pleased to advise that three of our past swimmers (Abby Ryan, Eloise Gannon and Jack Miencke) competed for their current clubs.

Overall the Club has had a most successful season welcoming 40 new families and increasing the number of swimmers from 75 to 138.

Much of this is due to the promotion of the Club by our service provider Swim Solutions and the continued great work of the provided coach Gary Conomos. We thank them for continuing to promote our Club.

The President informed the meeting that he would be stepping down at the end of the season as President and that the P&C will be informed in due course who will take the position of President of the Swimming Club.

Motions on Notice: Victoria Edwards was nominated to take up the position of Vice President. Victoria was elected to the position of Vice President of the Aspley State School P&C.

Registration Of New Members: Nominations were read out and approved.

General Business:

Andrew Duncan moved a vote of thanks to Warwick Trafford who is stepping down from the the position of President of the Swimming Club for his tireless dedication, contribution and having the Swimming Clubs interest at heart throughout his Presidency. The P&C also endorsed Andrew’s remarks thanking Warwick for his work with the Club.

Date of next Meeting: Tuesday, 18th June 2013

Closure: 8:52pm