Aspley State School
Parents & Citizens Association
MINUTES
General Meeting Tuesday 16th October 2012, 7:00 pm

Opening and Welcome: Meeting Opened at 7:08 pm

Present:
Executive: Tony Lee (President), Rodney Lapworth (Vice-President & Business Services Sub – Committee), Alan Smith (Secretary)

Sub Committees: Warwick Trafford (Swimming Club)

Staff: Andrew Duncan, Dianne Groenhuijzen, Francis Hope

Parent Body: Debbie Brown, Cindy Hill, Keryn Binney, Victoria Edwards, Nicole Walters

Distinguished Visitors: None

Apologies: Tracy Davis MP, Norm Wyndham (Councillor for McDowall), Anthony Jones (Treasurer), Margaret McKinnon, Janelle Lee, Michael Poll, Robyn Priddley, Jodie and Rob Parke, Sharon Rodgers, Cathy Pappalardo

Previous Minutes: Accepted and to be placed on to the web site.

Moved: Rodney Lapworth             Seconded: Alan Smith

Business arising from previous minutes: None

Correspondence:
   Inward: Various fund raising material
   Outward: None

Treasurers Report:

1. Current Position – finalised accounts as at 31 August 2012 provide the following:

   Cash       $107,000
   Receivables $ 11,000
   Liabilities $ 10,000

2. Overall the P&C continues to be in a strong financial position. The current surplus for the year to date is around $30,000 which is net of the contributions made to the school to date.

3. Since August there has been one material financial event:
   • $9,080 was spent on the previously agreed timing system for the swim club

4. Full year financials will be posted with my report as part of the minutes and will be available on the school website.
5. Brief Comment on Business Areas
   • The tuckshop and bookshop continue to trade profitably. Special events such as the recent music camp in September have brought in additional revenue.
   • Fundraising by the spirit committee has also been excellent this year and has contributed positively to the bottom line.
   • Hall and facility rentals have seen an increase in revenue over the previous period and we expect that to continue to increase over the next few years.
   • Overall each of the P&C business units are contributing positively to the bottom line of the P&C which in turn is providing greater certainty in terms of providing ongoing funding to the school to support its programs and budgets.

6. CEP – to date we have received $7,070 in CEP payments. By 31 October the reconciliation against each student/family will be provided to the school together with a transfer of all funds received. Now that we have developed a system for invoicing the CEP it will be the aim of the P&C to have the 2013 CEP invoices out to parents by the end of Week 6/7 in Term 1.

7. School Payment – our final payment of $10,000 as previously agreed will be made to the school by the end of October. This brings together the total contribution for the year to $40,000.

   Moved: Dianne Groenhuijzen       Seconded: Alan Smith

Principal's Report:

1. Deputy Principal
   • Welcome to Cathy Pappalardo who is standing in for Margaret McKinnon who is having knee surgery and will be absent for the Term.

2. Teaching and Learning Audit
   • It's official - Aspley State School is a high performing School.

3. Calender
   • Copy of the calendar for term 4 distributed.

4. Early Years Playground
   • The early years playground was demolished over the weekend after an audit was conducted by our staff on Monday deeming it uneconomical to repair.
   • It was discovered on Monday before first break that the slide connected to one of the forts had been unattached and was initially removed before subsequently being reattached by our groundsman.
   • We have endeavoured to continually repair the old playground within current budgets however the time had come to make a final call on the fate of the playground in the best interests of the safety of our children.
   • Playground areas have been redistributed for the immediate future allowing Year 1 students access to the playground behind the music room and an additional staff member has been placed in that area.
   • The P&C have been working on securing financial assistance in the form of grants to replace the playground. Until then the early years playground area will be levelled, grassed and reopened once the area has had some time to establish.
5. Direct To Market Maintenance

- Information available for discussion.
- Concerns that the only real benefit is the financial control.
- Many concerns about impact on core business + accountability.
- I do not recommend that we go this way for this period.

6. Independent Public Schools

- Tabling that I would like to consider this as an option for the future.
- SMG group will commence investigations this term.
- It’s time to open up the debate.

7. 2013 Preparation

- Reports out in the last week of 2012
- 2013 Classes released when completed.
- First priority is completing 2012.

8. Variation to School Routine

- Year 1 Nudgee Beach – 1P 26 & 27 October
- Year 2 Bunyaville Excursion 7 & 8 November
- Year 7 Seaworld Trip

Moved: Rodney Lapworth    Seconded: Warwick Trafford

President's Report:

1. Independent Public Schools

- 26 Queensland state schools (from 30 applications) have been chosen for the first round of Independent Public Schools, to commence in 2013. Education Minister John-Paul Langbroek said, "The initiative recognises that the best decision-making often happens at the local level and acknowledges the important role schools, parents and the local community play in improving student outcomes.” A full list of the chosen schools is on the QCPCA website.

2. World Teachers’ Day 26 October

- Morning Tea.

3. Drop Zone

- A second written submission will be sent this week to the Hon Wayne Swan MP, Deputy Prime Minister and Federal Treasurer. As the Federal Member for Lilley, Mr Swan will endorse a submission for Black Spots funding. This funding comes from the Federal Department of Transport for financial assistance to State and Local Government. It is to be used specifically in an area where there has been a road fatality or to assist in providing safer road usage.

(Refer to page 5 for proposed drop zone)
Advancing School Maintenance Initiative

- Under the Queensland Government's budget allocation of funds to address the maintenance backlog in schools, principals are required to consult with their P&Cs in the selection and delivery of projects. All planned work must be selected from QBuild's 2011-12 Maintenance Assessment Reports. Schools with a maintenance liability less than $160,000 will be fully funded to address their existing liability; and schools with an existing maintenance liability greater than $160,000 will receive allocations capped at $160,000.

4. Tuckshop Day 2 November

- Tuckshop Day provides an opportunity to give a special thank you to all tuckshop workers, whether they are employees or volunteers, and recognise the valuable role these teams play in every school.

6. Starter / Timer System

- The Aspley P&C has purchased a $9000 Starter / Timer System for the Aspley State School Amateur Swimming Club. The System will be delivered this Thursday. It includes Starter and Tripod, 18 Timers, connection to software and onsite training.

7. Community Environmental Grants up for Grabs

- Parents and Citizens Associations are being encouraged to apply for grants ranging in value between $2,000 and $100,000 to help schools undertake local environmental projects such as tree planting, land restoration or waterway clean-ups. Submissions for the second round close in November.

8. Stephanie Alexander Kitchen Garden National Program

- Applications to join the Stephanie Alexander Kitchen Garden National Program are now open. You can get assistance for your application by registering for a free online information session on 18 October or 1 November. The Kitchen Garden Foundation is also offering a bus tour of four established Brisbane and Gold Coast kitchen garden schools. The tour is on 31 October and costs $85.00. It is not suitable for children.
  - Geebung State School

9. Curriculum & Teaching Audit

- I represented the Aspley Parents and Citizens Association as part of the Curriculum and Teaching Audit. The Aspley P&C’s relationship with the school was applauded by the Assessor.

  **Moved:** Rodney Lapworth  
  **Seconded:** Warwick Trafford
Subcommittee Reports:

Business Services:

1. No complaint’s since the oval lighting has been installed – additional money spent on the louvers on the lights was well spent.
2. Junior Cricket – looking at Friday night – discussions had with Albany Creek Cricket Club
3. Updating the website for the online ordering through the School Shop.
4. Security cameras will be installed in the school to prevent any possible vandalism.

   Moved: Alan Smith  Seconded: Rodney Lapworth

Building and Maintenance:

1. Activities since last meeting
   - P&C Records moved from the office to the P&C Records room under B Block.
   - Cleaned up around the garden centre and completed wiper snipping the main oval bank.
   - Signs erected around tuckshop.
   - Removed old fence and vegetation from below Prep in preparation for civil works. Thanks to Tim the Tree Man for mulching the debris.
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• Civil works below prep to remove excess soil, concrete and vegetation and flatten out area completed. Cost $940.50 – invoice pending.
• Prep planter boxes filled and ready for Prep to plant up.
• Investigated having the old school bell restored. Spoke to 2 companies that both recommended we have the bell powder coated. Due to the historical significance of the bell we will wait for the original school building to be heritage listed which will include the bell and have it reassessed then.
• Zip boiler in tuckshop now working.
• Trial temporary barriers to be used at tuckshop to better manage lunchtime cues. Rodney to borrow equipment suitable for trial.
• Investigated possum proofing the pool change rooms. Easiest method would be to board up the locations the possums like to sit. Referred back to office for consideration.
• Sourced quotes for new fence below Prep. Quote $1,440 (includes replacement of 2 damaged panels at the 1-2 play oval) approved.
• Sourced quotes for additional seating around the Hall. Rodney to walk around hall with Andrew to confirm adequate seating catered for then accept quote. Quote for $7,579 approved.
• Sourced quotes for removable bollards. To be installed near end of B Block to stop cars driving to pool, replace damaged bollards at the hall, and bollards for Horn Rd entry to oval. 13 in total at $485 each approved.

2. Working Bees

• T4 – Sunday 25/11/12 - Final Working Bee for the year will be on Sunday November 25. Main aim for this Working Bee will be mulching of the gardens around the school to help keep the weeds at bay over the holiday period.

3. Projects in the pipeline

• Location for the commemorative pavers to be decided and actioned.
• Paint letter grid and number ladder on Prep activity area.
• Repair palling fence and mesh fence at the Junior oval.
• Additional seats around hall to be purchased and installed.
• Repair bollards at hall and install additional bollards at admin.
• Extend tractor shed to house high jump mats etc. to enable disposal of shipping container.

Moved: Warwick Trafford  Seconded: Alan Smith

Spirit Committee:

1. Christmas Night Markets – 49 stalls + 5 waiting – will be held on Friday night 9 November 2012 starting at 6:00 pm.
2. Community Coffee – Monday 19 November 2012 outside the School Hall.
3. Fund Raising meeting to brainstorm some ideas for next year’s fundraising/social events at Aspley State School - Tuesday 13 November 2012.
4. Prep day for families.
5. World Teachers’ Day morning tea – 26 October 2012.

Moved: Dianne Groenhuijzen  Seconded: Warwick Trafford
Swimming Club:

The Swimming Club held its first meet for the year last Friday in bitterly cold conditions. We had 103 swimmers attend with over 30 of these being new members to the Club. The level of interest has been massive and we are tracking towards 120 swimmers. At the corresponding meet last year we had 45 swimmers.

The Club has received approval from Swimming Queensland to conduct an introductory level meet on the 1st December. This will be a twilight meet commencing at 2:00 pm and concluding at around 6:00 pm. Telstra have confirmed their willingness to sponsor this meet with further details to be discussed (estimated sponsorship $1,000).

A working bee was held on 7th with 15 adults and 10 children in attendance. The seats, blocks and canteen were cleaned, although the strong winds on Friday undid most of this good work. Shane Plumb replaced the white marker boards at the deep end of the pool, replaced all hinges on the benches and attached handles to the roller doors on the nominations hut.

Upcoming swim meets for our competitive swimmers include Pine Rivers, Albany Creek and Clayfield College. We are attending a friendly meet with Wavell Heights State School on the 24th November and this will be open to all Club swimmers.

The dolphin semi-automatic timing system is arriving and we are looking at using it at our Club meet on the 26th October.

We would like to thank the P&C for supporting our request for this valuable equipment. The purchase of this equipment will lead to more accurate time keeping and result in a reduction of the number of volunteers required to run a Club meet.

Moved: Rodney Lapworth
Seconded: Francis Hope

Motions on Notice:
None

Registration Of New Members:
None

General Business:

- Hall key solutions – change from current 4 different systems to one master key with special areas – Bretts have quoted $712 – Approved.
- P&C to give the School $700 towards the graduation – Approved.
- P&C Christmas dinner to be advised.
- Letter of thanks to Teresa Raciti for her 6 weeks as Acting Principal.

Date of next Meeting: Tuesday, 20th November 2012

Closure: 9:18 pm