Aspley State School
Parents & Citizens Association
MINUTES
General Meeting Tuesday 12th July 2011, 7:00 pm

Opening and Welcome: Meeting Opened at 7.15pm

Present:
Executive: Tony Lee (President), Anthony Jones (Treasurer), Stuart Mullins (Vice-President & Business Services Sub –Committee), Alan Smith (Secretary)
Sub Committees: Warwick Trafford (Swimming)
Staff: Andrew Duncan
Parent Body: Cindy Hill, Debbie Brown, Dianne Groenhuijzen, Susanne Brough.
Distinguished Visitors: Norm Wyndham (Councillor for McDowall)

Apologies: Tracy Davis MP, Nicole Waters, Seth Hoswitch, Peter Keogh, Rodney Lapworth, Janelle Lee

Previous Minutes: Accepted and to be placed on to the web site.

Moved: Stuart Mullins Seconded: Andrew Duncan

Business arising from previous minutes:
None

Correspondence:
Inward: None

Outward: None

Treasurers Report:
Cash Position
No significant changes from last month with around $78,000 in our high yield account and $40,000 in our general accounts.

There were no substantial transactions given the school holiday period and the lead up to.

EFTPOS
As you are aware we agreed last meeting to adopt a BOQ EFTPOS machine instead of the originally agreed NAB machine.

Paperwork is underway with the bank and I anticipate having this in the next 7 business days finalised.

Budget
At the last meeting we discussed consideration of expenditure for the school and agreed to $10,000. This will be paid this month upon request from the school.
We will shortly commence the process of changing over accounting entry function and I anticipate by the next meeting I will be in a position to project the budget for the balance of the school year so we can make a decision on any additional expenditure for the school.

Moved: Stuart Mullins Seconded: Alan Smith

Principal’s Report:

1. One School
   • Aspley went to release 3 over the holidays.
   • Be patient with the office as they learn the new system.
   • Training for teachers
   • Annette Richardson will play integral role in this
   • Discovery Period

2. PAT M
   • To be completed by end of week 3.
   • We will be able to measure distance travelled and teaching effect for students who sat the tests last year.

3. Calendar
   • Copy of the calendar for term 3 distributed.

4. Thanks P&C
   • $10,000 towards the new prep open learning area! All completed and looks great!

5. Swimming Pool Tender
   • Released 25 June 2011
   • First Round due back 18 July

6. Variation to School Routine
   • See Term Calendar for dates)
   • Canberra Trip Yr 5-7
   • Alma Park Zoo – Yr 1
   • Prep Museum Excursion
   • Junior Music Camp

7. School Annual Report
   • Released on 30 June
   • Copies available + download from school website.

Moved: Alan Smith Seconded: Cindy Hill
President’s Report:

1. Uniforms

The President advised that commencing 1 July 2011 School approved expenses, such as, uniforms are rebate able under the School Rebate.

2. Tuckshop

The Tuckshop menu will under go a health check and hopefully may receive an award.

3. Young Scientist of the Year Award

The Young Scientist of the Year Awards will be commencing. Students aged 7 to 12 are eligible to enter with an award of $500 for the student group and $3,000 for the school.

4. Queensland Safety Awards

Closes 12 August 2011.

5. Queensland Week

Applications may be submitted for grants to support a significant event in the school calendar. Applications to be submitted by September 2011 for the calendar year 2012.

6. Drop Off Zone

It is proposed to discuss the project with the opposition member covering Main Roads and Transport to seek assistance in conjunction with the Queensland Government Main Roads and Transport minister.

7. Prep Area

An excellent job has been done in the improvement of the Prep play area and it was resolved that a letter of thanks and recognition be sent for the work done.

Moved: Susanne Brough       Seconded: Cindy Hill

Subcommittee Reports:

Business Services:

1. Swimming Pool Tender

It was noted that there was a lack of appropriately qualified swimming coaches that applied for the position of Head Coach with 7 applicants and only 1 eligible candidate who has since withdrawn. It was decided to engage a contractor to provide stability, training for the Learn to Swim program and look for other opportunities which may bring further income to the school.

Discussion on key points to be included in the contract followed with notably the need for a 3 year contract and provision of key training capabilities.
2. Tuckshop

Tuckshop online ordering will be available in 2 weeks.

Moved: Alan Smith  
Seconded: Susanne Brough

Building and Maintenance:

1. Prep Area

The Prep Open Day to show the school community and potential new families the new prep play area and to seek the prep teachers’ thoughts on painting the area and having gardens replaced.

2. Lighting of Oval

Issues still to be resolved with neighbours by identifying that the lighting system to be installed is similar to that installed at Aspley High School.

Swimming Club:

- Second winter training block commenced on 11 July with 25 members and will conclude on 11 August. Training has increased from 3 days to 4 days for this block.
- Completed and forwarded the Club’s application for affiliation with Swimming Queensland for the 2011/2012 season.
- Melissa Reid to take on role of Treasurer for the Swimming Club.
- Cash Position – Little activity in the account due to little in swimming fees in June/July 2011.
- The pool is only heating to 26 degrees and the supplier will be coming to inspect the pool heating system to ensure it is working efficiently with the pool being covered at the end of each session.

Moved: Andrew Duncan  
Seconded: Cindy Hill

Spirit Committee:

- Reminder of the pie drive with orders being delivered soon
- Year 4 Community Coffee to be advised
- Another disco is being planned.

Moved: Andrew Duncan  
Seconded: Cindy Hill

Motions on Notice:
None

Registration of New Members:
None
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General Business:

- Drop off area to be needs to be signed identifying the time to drop off children and safety of the children crossing Maundrell Terrace is of concern – Councillor Norm Wyndham will follow up with Council traffic inspectors to monitor the situation. In both cases.
- Year 4 Community Coffee to be advised
- A proposal was submitted to hold the P&C meetings every 2 months rather than the current monthly meetings as there is only a requirement to hold 3 meetings per semesters with the nominated day to be the third Tuesday of every second month. The Secretary will advise the P&C Committee as to whether this is possible under the Constitution.

Date of next Meeting: Tuesday, 9th August 2011
Closure: 8:26 pm