



Monday 27 February 2017

This Letter is about:	Canberra Trip: Newsletter 2
Action Required:	Part payment due: 16 March 2017

Canberra Trip 2017 (13 – 18 August)

This update notice is being issued to students who are currently registered to participate in the Trip to Canberra, and to all students who are on the 'waiting list'.

REGISTRATION:

To date we have 68 students registered to participate in the trip to Canberra in 2017. There is availability for 6 more children to participate. It is important to note that a place in the trip will only remain current pending all required payments being up to date and in full, unless an individual payment plan has been negotiated.

TRANSPORTATION:

The flight details are:

- Brisbane to Sydney – Sunday, the 13th August, departing at 10:05am and arriving at 11:40am.
- Canberra to Brisbane – Friday, the 18th August, departing at 9:30am and arriving in Brisbane at 11:10am
- Both of the flights are with Qantas.
- Children will assemble at Aspley State School and will be transported to the airport by bus. The time to assemble at school will be confirmed in a future newsletter.
- On our return, the children will be transported by bus back to Aspley State School. I will discuss arrangements to collect children from school on the Friday at a later date.

COST: The approximate cost of the trip is \$1100 (excluding a Maximum of \$100 pocket money). Every effort is made through fundraising and sponsorship to keep the costs as low as possible for all students.

FUNDRAISING and SPONSORSHIP:

In an effort to minimise the costs of the trip, we ask families to support some fundraising:

- The Sausage Sizzle** at the end of 2016 raised approximately \$700.
- Chocolate Drive** – On either Tuesday, the 28th February or Wednesday, the 1st March, the children will receive 2 boxes of Cadbury chocolates to sell. For every box sold, we make \$20 profit. We are no longer able to deduct this off each child's cost and all the profit will be pooled and then divided amongst all the children going to Canberra, as with all the other money raised. If you are unable to sell the chocolates, please return them immediately so that other children have the opportunity to sell them.

As you sell each box, please return the \$50 in the provided envelope to the school office. If you want more boxes of chocolates, I will be happy to send them home with your child. If I run out of boxes, there may be a couple of days delay for a new order to be supplied.

All money from the sale of the chocolates must be returned to the school office no later than Thursday, 27th April 2017. It is hoped that the vast majority of money will be returned before the end of term one.

I am hopeful that everyone will make a huge effort to sell as many boxes as possible.

- Easter Raffle:**
Cadbury has provided a 5kg box of *Favourites* chocolates and two \$50 Coles/Myer vouchers. These prizes will be raffled during the last week of Term 1 outside the hall each morning. The winners will be announced during the *Easter Concert* on Thursday, the 30th March 2017.
- Lolly Bags:**
We will be selling lolly bags to children in all year levels to re-energise them after their Cross Country Run / Fun Run. Lolly bags are \$1 per bag.

If you are able to help with any of the above fundraisers, could you please either email me on nwrig8@eq.edu.au or phone me on 0407643072.

We are also hoping to outfit the children with tracksuit tops. If any family knows any business which would be interested in sponsoring the track tops, please contact me. The company name may be embroidered on the track top, acknowledged through school newsletters and the School Electronic Display Board on the corner of Maundrell Terrace and Horn Road.

ITINERARY & ACCOMMODATION:

Students and teachers will stay at the **Canberra Park Resort**, cnr Old Well Station Road and Federal Highway, Kenny which is a brand new facility. <http://canberrastudentaccommodation.com.au/>

Each room will sleep four children and has its own shower and toilet. All linen, towels and pillows are supplied. Our itinerary is being co-ordinated by *Sid Fogg & Sons Coaches*.

The attractions we will visit include:

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|-----------------------------------|--------------------------------|
| -Royal Australian Mint | -Australian War Memorial |
| -National Capital Exhibition | -Questacon |
| -The Governor General's Residence | -Old Parliament House |
| -Parliament House | -National Dinosaur Museum |
| -A Day at the Snow | -Australian Institute of Sport |
| -National Gallery | -Electorate Office |
| -National Portrait Gallery | |

PAYMENTS:

For your child to be on the participants' list for Canberra, you have already paid \$250.00.

If you would prefer to use a part payment plan, the following payments will be required by the dates specified:

- **Payment of \$200 – due no later than Thursday, the 16th March 2017**
- **Payment of \$200 – due no later than Thursday the 18th May 2017**
- **Balance remaining – due no later than Thursday the 13th July 2017**

If you do not wish to use a part payment plan, the remainder of the cost must be paid by **13th July 2017**.

You are welcome to pay more off of the balance due at any stage if this is helpful.

REFUND POLICY (withdrawal from the Trip after initial registration):

The Trip to Canberra is carefully costed based on a set number of participating students. Refunds are only possible where the school has not already paid for the cost of the student and there is provision for from the agencies / events to amend the booking or to gain a refund of the already paid component of the trip.

Refunds up to 6 months prior to departure: As long as vacancies can be filled from the waiting list, a full refund will most likely to be made as soon as practical.

Refunds within 6 months prior to departure: If a student withdraws from the Trip within 6 months of the departure date, and their place cannot be filled from the waiting list, a refund will not be made (either in full or in part) until after the Trip when all financial commitments associated with it have been finalised.

General:

- If required an *Application for Refund* should be made in writing (on a form from the school office) and is considered by the Principal, on a case by case basis.
- The *Application for Refund* should clearly identify the relevant circumstances.
- In cases of hardship, discretion may be applied.

QUERIES:

If you have any questions/queries etc. please contact Nelma Wright via the school office or by email: nwrig8@eg.edu.au or mobile phone 0407 643 072.

Parent Meeting: A final meeting for parents will be held early in Term 2 to answer any questions you may have about the year 6 trip to Canberra.

Yours sincerely

Nelma Wright
Trip Co-ordinator

Please return this slip with the payment to the school office.

Canberra Trip: 13 –18August 2017

Payment Plan

Payment of the second instalment of \$200.00 is included with this advice and is due to the school office by **16th March 2017.**

I am paying by cash, cheque, credit card or advance payment.

(Please circle which method you will be using.)

Child's Name.....

Class.....