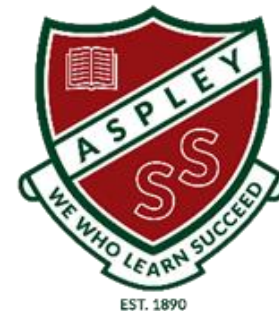


Aspley State School



Student Resource Scheme Year 1 - 6 Annual Parent Information Letter

Dear Parents/Guardians,

This letter contains important information about the **Aspley State School 2025 Student Resource Scheme** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost effective alternative to purchasing textbooks and/or resources elsewhere, Aspley State School will again operate a SRS for 2025.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees are approved by the school's P&C Association.

SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form (included with this letter). For new families and those who have not previously provided us with a Participation Agreement Form, please complete and return it to the school.

Please note if a parent chooses to opt out of the scheme, the parent is required to provide the educational resources listed on the Year 1-6 list included with this letter.

Resource Inclusions

All resources included in the SRS are detailed in the attached [SRS Resource list](#). This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.

Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
 - work/items produced from these resources will remain the property of the student.



- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
 - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
 - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

Costing Methodology

The schools SRS fee is calculated based on:

A flat fee for all students in the school. Please refer to the [SRS Resource list](#) for the associated costings.

- *Optional for students in Years 3-6:* If your child participates in Instrumental Music, an annual Instrumental Music SRS Fee of \$70.00 is payable, plus an additional \$130.00 for instrument hire. A resource list for parents to option not to participate in the Instrumental Music SRS is available on our website. Instrumental Music SRS is to be completed on a separate SRS Agreement form

The SRS Participation Fee

The SRS fee payable for the year is outlined in the attached Form 1

Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

Payment Arrangement

Payment options include a single payment for the full year's fee or three (3) x term instalments are available

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>). Full payment of the SRS Fee is required by week 2, of Term 3 if choosing the 3 x Term installment option. Single payment option requires full payment prior to resources being accessed.

Payment Method

SRS payments can be made by QParents or BPOINT.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school.

Contact Us

For all queries regarding the SRS and its inclusions, please contact our Business Manager, Miss Hannah Payne on 3863 9111.

Please complete the SRS Fee Payment Arrangement Form and the Participation Agreement Form (only if new to Aspley in 2025) and return to the school office by Friday 21 February 2025. Hard copies of the forms are available at the office.

Please note that all fees are due for payment by Friday 21 March 2025.